

APPENDIX A: BALANCE CALIBRATION DAILY MAINTENANCE

Year _____

Instrument Make and Model: Sartorius TE 64 Analytical Balance

Date									
Start Up									
Clean the balance									
Auto Calibration									
Daily Calibration									
Shut Down									
Tech Initials									

Date									
Start Up									
Clean the balance									
Auto Calibration									
Daily Calibration									
Shut Down									
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Date									
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Reviewed By _____