Title: Part-Time UGHE Teaching Assistant for Data Driven Health Care Delivery: Research Methods Course  
Reports to: Teaching & Learning Manager  
Program: Master of Science in Global Health Delivery (MGHD)  
Location: Remote

The University of Global Health Equity (UGHE) is a groundbreaking health sciences university in Rwanda that is training the next generation of global leaders from around the world in health care delivery and developing as a global intellectual hub for delivery science. Owned and operated by Partners In Health (PIH), UGHE is a private institution leveraging expertise and resources from the Government of Rwanda, Harvard University, and other partners to create a global forum for delivery-focused teaching, research, clinical care, and implementation.

With innovative curricula rooted in the principles of health equity, and incorporating the latest advances in education technology, UGHE will offer undergraduate and graduate programs in medicine, nursing, dentistry, veterinary medicine, and global health delivery. The University launched in Rwanda in September 2015 with its inaugural degree program: the Master of Science in Global Health Delivery (MGHD).

Position Overview

UGHE is seeking a Part-Time Teaching Assistant (TA) to facilitate the delivery of a research methods course focused on three key themes: epidemiological approaches; applied biostatistical principles and study design; and monitoring, evaluation and quality improvement. The course will be offered between February and May 2016 in Rwanda, but an earlier engagement with the TA is preferred for class preparation activities.

The TA will join the Teaching & Learning Team, working remotely to provide support through grading, conducting research, managing the online course, and collating, drafting and editing materials as needed. The expected engagement is between 15-20 hours per week.

Responsibilities
The Teaching Assistant will commit to:
• Working closely with the Teaching and Learning Team as well as the Course Director and Course Deliverer to deliver top-notch research methods course leading to mastery in the aforementioned thematic areas.
  • Conducting literature and media reviews as requested by the T&L team.
  • Drafting and editing teaching and learning materials for the research methods course
• Collating materials for class sessions and posting them to the online course management system.
  • Grading student assessments, essays, reports, tests, and exams
• Responding promptly to student and administrative requests during the employment term.
  • Grading student assessments, essays, reports, tests, and exams
• Adhering to the UGHE Code of Conduct:
  
  UGHE aims to foster an environment in which all members work productively and equitably in pursuit of academic, professional, and personal excellence. The community supports expression, inquiry, intellectual honesty, respect for the dignity and diversity of others, and openness to constructive change. The community will be tolerant and supportive, characterized by civility and consideration for others. All community behavior must be in accordance with Rwandan law.

• Adhering to the UGHE Honor Code:
  
  As members of the UGHE academic community, we are tenacious and resolute in our drive to attain social justice, we make common cause with those in need, we listen to learn from others, and we operate with honesty and humility as we uphold academic integrity and intellectual curiosity.

Experience and Qualifications
• Current or recent student (undergraduate or graduate) with global health-related major
• Completed coursework focused on research methods in global health, equity/health disparities, applied biostatistical principles and study design, epidemiology approaches, and/or monitoring, evaluation and quality improvement
• Experience serving as a TA for undergraduate or graduate students, particularly in courses that emphasize critical thinking, experiential learning, and active learning approaches, including team-based learning and problem-based learning
• Excellent writing and editing skills
• Extremely reliable and flexible, available up to 20 hours a week
• Familiarity with online learning platforms, preference for the Populi system
• Exemplary interpersonal skills; ability to effectively collaborate with culturally diverse staff across departments and countries
• Interest in social justice strongly desirable

Submit:

Applicants should provide: (1) curriculum vitae, (2) undergraduate and graduate transcripts (unofficial will suffice), (3) a cover letter discussing your interest in UGHE and relevant experience, (5) contact information for at least two professional references.