

Request for Proposals (RFP)

Global Health Enhancement Fund to Support International Partnerships

ROLLING DEADLINE (Through May 13, 2024)

The Duke Global Health Institute (DGHI) invites proposals and ideas for strategic investments that strengthen partnerships and build capacity in collaboration with our institutional partners. Through this RFP, DGHI seeks to make one-time awards that will support growing collaborations by enhancing technical, financial or administrative capacity, with the larger goal of creating a more sustainable platform that will promote the shared mission of the partners. Examples of potential investments include developing support structures by way of IT (internet connectivity or videoconferencing capability), communications/website, office space to support activities of the partnership, data management, or in-country personnel to assist with various administrative functions. Proposals may also include support for conferences, workshops or skill-based training activities for local partner scientists, with the larger goal to foster interdisciplinary collaboration and reduce global health disparities. Proposals may involve more than one partnership. DGHI will prioritize proposals that have multidisciplinary components, and those applications that highlight how an initial investment may lead to and be sustained by subsequent funding sources, including the potential for shared resources with the collaborators.

Eligibility

Regular rank DGHI faculty members and DGHI Affiliates are eligible to apply. Proposals may include collaborators from other institutions, but the PI must be a DGHI faculty member or DGHI Affiliate.

Funding

Applicants may apply for funding from \$5K to \$30K (the maximum available for this call), with a possibility for renewal for a second year, depending on project needs and funds availability. The budget should include partnership development expenses related to implementation and pre-implementation planning. Duke and collaborator faculty salaries and (in country) indirects are allowable expenses.

Application requirements

Applications must propose projects relevant to developing partnerships through infrastructure support or through collaborative workshops. Applicants are encouraged to identify in-country collaborators who will share responsibility and oversight. Applicants should describe plans for how initial investments may improve the partnership, and, if applicable, how on-going expenses associated with the initial investment may be covered. If IT or other support structure related, applicants should provide detailed plans for what they would like to accomplish through improved administrative capacity.

Application content:

1. Cover page including the following information (1 page)
 - a. Project title
 - b. Name, title, departmental affiliation, mailing address, e-mail address, telephone number for all proposed investigators
 - c. Description of the team

2. Proposal (3 page maximum – single spaced, 12 point font, 1” margins) including:
 - a. Statement of objectives and their significance. Describe the collaborative nature of the project and your involvement at the proposed location.
 - b. Describe how the infrastructure support will be used; or the impact of implementing conferences, workshops or skill-based training, and how it will complement DGHI’s broader research and education strategy (relevance to mission of DGHI).
 - c. Proposed methods and plans, and potential obstacles.
 - d. Describe any existing activities or support structure in place that are related to the proposed work as well as those that could benefit from the investment.
 - e. Applicability of project goals to the partnership: state the potential for future growth and sustainability in at least one of the following:
 - Deepening existing collaboration
 - Exploring/developing new collaborations
 - Connecting collaborators to one another

3. Appendix materials (1 page maximum each– single spaced, 12 point font, 1” margins) including:
 - Project schedule and milestones.
 - Letters from collaborating faculty, describing their commitments.
 - Faculty C.V.

4. Budget. Summarize all estimated project expenses by category. Include description of any additional funds received for this project.

Submission format

Please combine all required elements into a single pdf document and submit it via email to sarah.cao@duke.edu with the subject line: “Partnership Development Pilot Grant Submission.”

Schedule

Application receipt date: Rolling deadline, through May 13, 2024.

Project start date: Approximately one month after submission of application.

Inquiries

We welcome the opportunity to answer questions from potential applicants. Please direct inquiries to: Sarah Cao, Assistant Director for International Operations (sarah.cao@duke.edu).