Research Associate / Assistant (Job Code: Research/LCPC/Qualitative)

The Lien Centre for Palliative Care (“LCPC”), housed within the Duke-NUS Graduate Medical School Singapore, aims to be the premier palliative care research and educational Centre in the region. With generous support from the Lien Foundation, strategic collaborations with the National Cancer Centre Singapore and the broader Singhealth Institutes, LCPC is poised for significant growth in the coming years. Areas of focus for this position include qualitative data analysis and project management.

LCPC is seeking for Research Associate / Research Assistant with qualitative data analysis and project management skills to assist PI in:

- Coding and analysis of qualitative data, such as from audio-recorded patient-physician consultations
- Assistance in preparation of manuscript drafts for peer-reviewed journals
- Assistance with grant proposal development and submission to funding agencies
- Assistance in preparation and submission of grant reports to funding agencies
- Performance of literature reviews

Requirements

Educational qualification

- Bachelors or Master's Degree in public health, psychology, sociology or related field

Work experience

- At least one year of work experience in an academic and/or research environment
- Demonstrated experience in medical or scientific writing, through first or co-authored publications

Technical Skills

- Proficiency with MS Office Suite
- Experience in qualitative data analysis, preferably using a software such as NVivo
- Familiarity with EndNote or similar reference management software

Interpersonal Skills

- Strong verbal and written communication skills
- Ability and commitment to working within a multi-disciplinary team environment
Application

Applicants should send (i) their Curriculum Vitae, (ii) names of at least three references and (iii) a writing sample or examples of any published works via email to connie.wu@duke-nus.edu.sg

Recruitment will be done on a rolling basis, with the post being filled once the right candidate has been identified. We regret that only short-listed candidates will be notified. Salary and benefits are competitive and will depend on qualifications and work experience.